



Minutes of the Annual General Meeting held on 30th June 2026

Present

Scout Group:	Louise Banks	Group Chair
	Mike Banks	Group Lead Volunteer (GLV)
	Casey Hughes	Treasurer
	Clare Hambleton	Secretary
	Richard Abel	Swanley Scout District representative
	Helen Richardson	Scout Section Lead
	Paul Richardson	Scout and Explorer Team member
	Clare Peto	Scout Team member
	Mark Jennings	Quartermaster and Explorer Team member
	Tanya Williams	Cub Team member
	Penny O'Reilly	Beaver Team Lead - Little Foresters
	Sarah Jacobs	Cub Team member
	Lindsay Ketcher	Cub Section Lead
	Laura King	Beaver Team lead - Little Dambusters
	Amy Frazier	Young leader and Explorer Scout
	Ryan Williams	Cub Team member

Parents/Carers:	Mabel and Dad
	Angus Wilkinson +2
	Sharon Hickton + 3
	Alison Harding + 1
	Kian Underhill-Bond + 1
	Carmel Hankers +2
	Sue Percy +1
	Hayley Christi +1
	Emily Wright +1
	Syin West +3
	Bonnie +1
	Natalie Ford +6
	Hollie Hambleton
	Sarah Louise Sellamon
	Emily Foreman +3
	Tony Halahs +2



1. Introduction and Welcome

Louise Banks welcomed those present; Richard Abel from Swanley District Scouts. She thanked the Leaders and the Volunteer group and welcomed the new Trustee members. Mike Banks mentioned a correction to the minutes where Casey had been noted as elected in, this was an error due to the new POR changes.

2. Apologies for absence:

Emma Dehaney
Caz Hobbs
Emma Etheridge
Claire Louise
Emma Jane Jones
Clare Hambleton Secretary, due to illness
Mollie Burr Young person Member
Alice Baker Trustee Member and Badge Secretary
Peter and Gill Lewis Outgoing Trustee Members

3. Governance

- a. The minutes of the Annual General Meeting held on 1 July 2025 were agreed with one edit.
- b. Trustee Group – Louise introduced the Trustee Board which includes the Chair, Treasurer Casey Hughes, Secretary, Clare Hambleton), Young Person volunteer, Quartermaster and Badge Secretary.
- c. All Trustee members remain in post, but it was noted that Gill and Peter Lewis had stepped down having moved away from the area.
- d. Louise Banks remains as Chair of the Trustee Board, as a co-opted member.
- e. Casey Hughes remains as Treasurer, as a co-opted member of the Trustee Board.
- f. The following were to remain as members of the Trustee Board:

Clare Hambleton as Secretary, Mark Jennings, Mollie Burr (young person member) and Alice Baker as badge secretary. No objections were raised.

4. Review of the previous year

- a. Michael Banks, GLV



Mike mentioned that the group had been on many camps this year, including the Beavers who camped for the first time in three years. It was noted that there was a successful fundraising quiz at the beginning of the year, which went towards the big investment in new camping equipment. It was noted that at events and requests for support and fundraising, parent volunteer numbers were very low. A plea was made for parents to come forward more readily to support the group. Mike also mentioned the need for people to make prompt payment when paying subs, if for any reason you can't pay, please talk to use, we do have some options.

5. Annual report of the Group Trustee Board including the annual statement of accounts

These have been verified and scrutinised and were agreed at the meeting.

Casey Hughes presented the group's annual accounts and pointed out that the group was in good financial shape, but a review of the fees may need to be looked at given the rising costs of running the group. The group has recently purchased over £6,000 worth of camping equipment and a new marquee.

External scrutineer, Mr John Cardnell, Chartered Accountant verified the group accounts. The group will need to find another scrutineer for financial year 2026/27.

6. Safeguarding

It was noted that there was one incident during the year, a disclosure was made which was nothing to do with Scouting, and the correct procedures were followed.

7. Chair's closing remarks

Louise thanked everyone for coming to the meeting. She also thanked the leaders for all their hard work and parents for supporting the Group.

7. Presentation of Awards

Mike explained that the group was presented with 'Volunteer Group of the Year' by Sevenoaks District Council at their 'Making it Happen' Community & Voluntary Awards this June.

He also congratulated Amy Frasier on winning the 'Under 18s Hero Award' for her work with the Beavers in our Scout Group at the same awards ceremony.

'Of the Year' awards

Presented by each Section lead



Beaver of the year:

Little Foresters - Fin Hawkins

Little Dambusters - Angus Wilkinson

Cub of the Year:

Forest Pack – Caleb Herivel-Allen

Jungle Pack – Beatrix Ford

Scout of the Year:

Wilderness Troop – Ben Wright

Timber Troop – Noah Foreman

Explorer of the Year:

Amy Frazier

Chief Scout Awards

Richard Abel presented the Chief Scout Awards

Cubs – Chief Scout Silver

Rocco Lucca Christi

Isabelle West

Archie Lilleycrop

Chloe Hickton

Scouts – Chief Scout Gold

Xanthe Hawkins

Faith Phillip

Emma Jane Jones Award

Emma received two nominations for this award this year, it was given to Hayley Percy, This was presented by Mike in Emma's absence.

Mike Banks also handed out thanks and a voucher to Amy Frazier for supporting the Group as our Young Leader.

8. Any Other Business

It was explained by Milke GLV, that the group have taken financial hits on Camps and activities over the past year. Parents/carers have signed up via OSM but not paid. As



camps and activities have to be booked and paid for in advance, we have had to introduce new rules on payments.

1. A deadline will be sent for payments, anyone not paying by this date will be removed from the list.
2. Deposits will be required for larger camps/activities.
3. Deadlines will be set for paying instalments on larger camps/activities.
4. Any full payments missed may result in losing your deposit.

Richard Abel shared opportunities for parents to volunteer. He mentioned an upcoming District event at the Bus and Car show in Swanley.

He also mentioned a Kent Scouts scheme where if a parent helps at a meeting for four weeks in a row, the parent and their child get a badge.

Further opportunities were shared.

Meeting closed